

## Recreation Commission Meeting Minutes

Wednesday, September 10, 2025

4:30pm at City Hall Board Room

In attendance: AJ Fox- Director, Katie West- Activities Coordinator, Nick Gonder- Recreation Specialist, Miranda Edwards- Athletics Coordinator, Stan Rogers, Leslie Brasfield, Leslie Trussler, Brent Parsley, Dr. Prater Powell, Tiffany Clutter- Thunder Radio, Manchester Times

1. Roll call of attendance.
2. Approval of agenda for Wednesday, September 10, 2025. A motion of approval is made by Leslie Brasfield with a second by Leslie Trussler. All approve.
3. Approval of meeting minutes from Wednesday, August 13, 2025. A motion of approval is made by Leslie Brasfield with a second by Leslie Trussler. All approve.
4. Judy and Andy Norman, Recreation Center regulars, sent a letter to the center to thank several lifeguards who aided Norman into the pool to swim laps after he became unable to walk.
5. Programs Report
  - A. **Dive-In Movie (Outdoor Pool)** – Due to weather and the inability to reschedule in 2025 due to the end of the pool season, the 2025 Dive-In movie sponsored by Dot Foods will be moved to summer 2026.
  - B. **Amazing Family Night** – Amazing Family Night will be held on Friday, September 12, 2025 from 7:00pm – 9:00pm sponsored by Unity.
  - C. **Members Only Swim** – Due to weather and the inability to reschedule in 2025 due to the end of the pool season, the 2025 Members Only Swim will be moved to summer 2026.
  - D. **Sensory Sensitive Saturday** – Sensory Sensitive Saturday will be held on Saturday, September 20<sup>th</sup>, 2025 from 5:30pm – 7:30pm sponsored by ServPro.
  - E. **Fall Break Camp** – Fall Break Camp will take place Monday, October 6, 2025 to Friday, October 10, 2025. There are currently seven registered.
6. Maintenance
  - A. **Chiller** – After the brief time of operating with a temporary chiller, the Manchester Recreation Complex will be receiving a new chiller. The new

chiller will be received by Trane between September 8, 2025 and September 12, 2025. Trane will then install the new chiller between September 15, 2025 and September 22, 2025 and be started up on September 23, 2025. The current temporary chiller will be removed on Monday, September 22, 2025 to start the new one up.

- B. **Lap Pool Heater** – The lap pool heater’s motor and pump are set to be replaced by Friday, September 12, 2025 after being non-operational for \$7,692.47.
- C. **Rec Center Building Heat** – The motor that provides heat inside of the Recreation Center has been replaced on Tuesday, September 9, 2025 for \$4,066.71.

## 7. Old Business

- A. **Tournaments/Third-Party Events** – On the roster of events in the past few months, there has been two softball tournaments, an Overdose Awareness memorial event at the Rotary Amphitheater, and A Race for the Ages. A Race for the Ages was held August 1, 2025 to September 1, 2025 with 125 participants. The oldest participant was 93 years old with the youngest participant being seven years old.
- B. **Recreation Center Membership Pricing** – New pricing for the Recreation Center has been approved by the Board of Mayor and Alderman and will go into effect on October 1, 2025. Taken off of the pricing sheet was couples passes, but the senior couples pass will now be added back on at \$60.00 for a month and \$360.00 for a year. The City of Manchester Employee Membership rate that was increased in August will now go back down to \$25.00 for an individual and \$50.00 for a family.
- C. **Recreation Center Maintenance Week** – The Recreation Center will be closed Monday, September 22, 2025 through Sunday, September 28, 2025 for their annual maintenance week. Large projects during this time include painting and deep cleaning. There will be no group fitness classes during this time and the front desk will be closed, both to focus on accomplishing tasks. The Recreation Center will reopen on Monday, September 29, 2025.

## 8. New Business

- A. **Elect Recreation Commission Chair** – Alderman Julie Anderson has been elected to be put back on the Recreation Commission. In addition, the Recreation votes to keep their chair positions the same, with Brent Parsley as

the head chairman. A vote to remain the same is made by Leslie Trussler with a second by Dr. Prater Powell. All approve.

- B. **Widening of the Greenway System** – A discussion has been opened about widening the Greenway system to allow more room not only for walking, but for those who enjoy bike riding. The Greenway is currently only six feet wide, but is desired to be between 10 and 12 feet. It has been recommended to look into grants to fund the expansion project.
- C. **Sealing and Striping of Recreation Center Parking Lot** – Mayor Joey Hobbs has requested that the Recreation Center have their parking lots resealed and restriped possibly during shutdown week. The project will cost \$23,800.60 and will come out of the city's general fund, if approved by the Recreation Commission to take to the Finance Committee. A motion of approval is made by Leslie Trussler with a second by Stan Rogers. All approve.
- D. **Staff Changes** – Several staff changes have been made in the previous weeks at the Recreation Complex including the departure of Jon Jernigan (maintenance) and Becki Johnson (Assistant Director). There will be no replacements assigned to their positions at this time.

9. Items from the Recreation Commission

- A. The Recreation Commission has inquired about new fitness equipment coming into the wellness room. New equipment is scheduled to replace old equipment in the wellness room after shutdown week.

10. Next Meeting: Wednesday, November 12, 2025 at City Hall Board Room

11. Adjournment

Respectfully Submitted,

Katie West